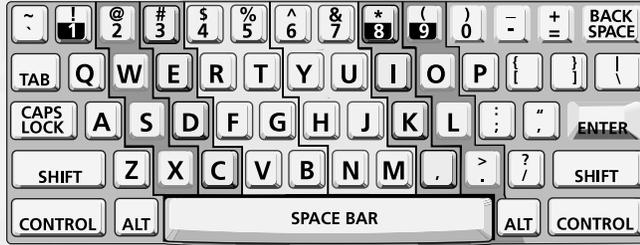


# Keyboarding Project 12

## 12a Review 8, 1, & 9

Key each line twice.  
Double-space between  
2-line groups.



### Technique Tip

Reach up to the number keys without moving your hands away from your body.

1 k 8 k 8|k i 8 k i 8|ki8 ki8|8k8 8k8|8i8 8i8|8, 8,;  
2 k8a k8b k8c k8d k8e k8f k8g k8h k8i k8j k8l k8m k8  
number 1 3 a 1 a 1|a q 1 a q 1|aq1 aq1|zaq1 zaq1|z1 z1|q1 q1;  
number 1 4 aln alo alp alq alr als alt alu alv alw alx aly lz  
letter 1 5 l 9 l 9|l o 9 l o 9|lo9 lo9|9l9 9l9|.9|.9l. 9l  
6 a9b c9d e9f g9h i9j k9l m9n o9p q9r s9t u9v w9x yz  
7 Jane bowled 189; Tim bowled 119; Jesse bowled 118.  
8 Out of 1,898 students, only 819 finished the exam.

## 12b Speed Check

1. Key each paragraph once.
2. Take two 2' timings on paragraphs 1–2 combined.
3. Determine the number of words you keyed.

all letters used

gwan 2'

Laura Ingalls Wilder is a beloved writer of books for children. 7  
Most of her books are based on her own experiences as a youth. Her 13  
first book was about her life in Wisconsin. From just reading such a 20  
book, children are able to fantasize about what it would have been 27  
like to live with the pioneers during this time period of our nation. 34  
Besides writing about her own life and the life of her family, she 41  
also wrote about the life of her husband, Almanzo, and his family. Her 48  
second book was about the early years of his life growing up on a farm 55  
near the Canadian border in the state of New York. Through these 62  
exquisite books, this period of time in our history is preserved forever. 69

gwan 2' | 1 | 2 | 3 | 4 | 5 | 6 |

