## 13a Review 4, 0, & 5

Key each line twice. Double-space between 2-line groups.

### Technique Tip

Reach up to the number keys without moving your hands away from your body.

1 f  4  f  4 | f  r  4  f  r  4 | fr4  fr4 | vfr4  vfr4 | v4  f4  r4  v4;

2 a4b  c4d  e4f  g4h  i4j  k4l  m4n  o4p  q4r  s4t  u4v  w4x  yz

3 ; 0 ; 0 | ; p 0 ; p 0 | 0 p ; 0 p ; | 40  40 | 100  100 | 400

4 0a  0b  0c  0d  0e  0f  0j  0k  0l  0m  0n  0o  0p  0q  0r  0s  0t

5 f  5  f  5 | f  r  5  f  r  5 | f  t  5  f  t  5 | f5tr  f5tr | f5rt  f5r

6 5u  5v  5w  5x  5y  5z;  5a1  5b4  5c0  5d5  5e9  fg5  hi5  jk5

7 Tim  said  4  plus  5  equals  9;  Jason  agreed  with  him.

8 Jan  averaged  90  with  scores  of  81,  90,  94,  and  95.

9 Bev  was  born  on  May  15,  1981,  Jay  on  May  14,  1980.

10 Lance  said  the  train  left  at  10:45  p.m.  on  June  9.

## 13b Technique: ENTER

Key each line once single-spaced. Key the lines a second time trying to go faster.

1 Rick

2 Rick said

3 Rick said that

4 Rick said that they

5 Rick said that they have

6 Rick said that they have only

7 Rick said that they have only four

8 Rick said that they have only four days

9 Rick said that they have only four days, not

10 Rick said that they have only four days, not five.