6a Review m, x, p, v

Key each line twice. Double-space between 2-line groups.

m
1 jm jm|mjm mjm|jmu jmu|jmn jmn|muj muj|mj nj mj nj;

2 math math|game game|came came|team team|mail mail;

x
3 sx sx|xs xs|swx swx|jsx jsx|jxk jxk|lwx lwx|cx cx;

4 tax tax|next next|wax wax|hoax hoax;|Baxter Baxter

p
5 ; p; ; p;|p;p p;p|op; op;|p.p p.p|pojp pojp;|;p ;p

6 up up|pup pup|pin pin|camp camp|wrap wrap|cap cap;

v
7 fv fv;|vf vf|fbv fbf|bfv bfv|rvf rvf|jfv jfv|vf vf

8 save save|river river|vote vote|pave pave|van van;

Technique Tip

Quickly tap the ENTER key at the end of a line and immediately begin keying the next line.

6b Speed Check

1. Key a 1' timing on paragraph 1.
2. Determine the number of words you keyed.
3. Key another 1' timing on paragraph 1. Try to go two words a minute faster.
4. Repeat steps 1–3 for paragraph 2.
5. Key a 2' timing on paragraphs 1–2 combined.
6. Determine the number of words you keyed.

all letters used   *gwam* 2'

```
             •    2    •    4    •    6    •    8    •   10   •
         Do you think someone is going to wait around just for a          6
       12   •   14   •   16   •   18   •   20   •   22   •   24
chance to key your term paper?  Do you believe when you get out          12
        •   26   •   28   •   30   •   32   •   34   •   36   •
into the world of work that there will be someone to key your work       19
       38   •   40   •   42   •   44   •   46   •
for you?  Think again.  It does not work that way.                       24
             •    2    •    4    •    6    •    8    •   10   •
         Even the head of a business now uses a keyboard to send         29
       12   •   14   •   16   •   18   •   20   •   22   •   24   •
and retrieve data as well as other information.  Be quick to realize     36
      26   •   28   •   30   •   32   •   34   •   36   •   38   •
that you will not go far in the world of work if you do not learn how    43
      40   •   42   •   44   •   46   •
to key.  Excel at it and move to the top.                                47
```

gwam 2' | 1 | 2 | 3 | 4 | 5 | 6 |